



POSITION DESCRIPTION

Position Title: Volunteer

Purpose:

Becoming a volunteer at EAL will be one of the most rewarding experiences you can have. Just by spending time with our residents, you can help fill their lives with joy and positivity. However, the benefits of helping others go both ways. Volunteering can help give your life a strong sense of purpose and meaning that other forms of work may not.

Volunteer report to the Leisure and Lifestyle Team Leader.

Organisational Values:

Staff are expected to work with the values in mind at all times

PEOPLE	Integrity, respect and humility
RESIDENTS	Empathy, care, respect, acknowledgement, cultural awareness and diversity
PERFORMANCE	Diligent, effective caring, quality
TEAMWORK	Purposeful, integrated, focused, united
CARE	Compassionate, inclusive, proactive, effective
COMMUNITY	To be judged in a positive light and relevant to the community

Privacy and Confidentiality:

It is vital that every member of staff maintain strict confidentiality of all matters relating to the residents and the facility.

Requirements:

- Maintain a current Police check.
- Comply with vaccine(s) requirements.
- Complement and not replace, activities and work undertaken by EAL staff.
- Adhere to the principles of the charter governing resident's rights.
- Always perform your activities within safe boundaries and guidelines so as not to adversely affect own health or the health of others.
- Abide by measures introduced in the interest of health and safety and infection prevention and control.
- To demonstrate both physical and emotional stability.

- To undertake a wide range of tasks as identified by the Leisure & Lifestyle Team Leader.
- To provide support to our residents.
- To follow the directions of the Leisure & Lifestyle Team Leader.
- Report all matters that may affect workplace health and safety to the Leisure & Lifestyle Team Leader.
- Capacity to display empathy and understanding to the needs of aged and disabled people.
- Ability to handle sensitive and confidential information responsibly.
- Ability to be part of a team and within an environment of continual change.
- Good organisational skills.
- Maintain and respect, at all times, the privacy and confidentiality of residents, their families and workers.
- Effective interpersonal and communication skills with the ability to foster trust and cooperation with our residents.

Agreement: I have read, understood and agreed to comply with this position description.

Name: _____

Signature: _____ **Date:** ____/____/____

Note: please, enter your initials on each page of this document.